

	A	B	C	D	E	F	G	H	I
1	EDUCATION AND CHILDREN'S SERVICES COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	24 January 2023								
4	Northfield Academy	E&CS 08/11/22 - to instruct the Chief Officer - Education to provide a verbal update to the next committee on continued progress at Northfield Academy.		Eleanor Sheppard	Education	Children's and Family Services	N/A		Verbal update - no report
5	Early Learning and Childcare Concession Agreements	Strategic Commissioning Committee 15/04/21 - in relation to the Early Learning & Childcare Concession (Tillydrone and Northfield Cummings Park Nurseries) business case, instruct the Chief Officer - Education to review the operation of the concession agreements, 12 months from their commencement, and report the findings of that review to the Education Operational Delivery Committee		Louise Beaton	Education	Children's and Family Services	1.1.1		
6	Kingsford Nursery	E&CS 08/11/22 - to (a) instruct the Chief Officer – Education to ascertain the confidence of staff in following agreed Council policies designed to keep children safe; (b) instruct the Chief Officer - Corporate Landlord to review door security arrangements at all early years settings; and (c) instruct a report back on the above at the next Education and Children's Services Committee detailing the outcome of the above instructions		Gael Simpson / Andrew Jones	Education / Corporate Landlord	Children's and Family Services / Resources	1.1.1		
7	Music Centre	EODC 08/09/22 - to instruct the Chief Officer – Education to explore models and costings in order to create a Music Centre and report back to Education and Children's Services Committee prior to referral to the budget process.		Shona Milne	Education	Children's and Family Services	1.1.1		
8	Coronation of King Charles III Public Holiday	To seek delegated authority for the Chief Officer - Education to apply to the Scottish Government for an additional closure day		Eleanor Sheppard	Education	Children's and Family Services	1.1.1		
9	Autumn in the City Programme	EODC 08/09/22 - to instruct the Chief Officer – Education to report to Committee on the impact of the October 2022 programme following delivery.		Sharon Skene	Education	Children's and Family Services	1.1.1		
10	Replacement of Carefirst/D365 Implementation	To update Committee on D365		Graeme Simpson	Integrated Children's and Family Services	Children's and Family Services	2.1.4		
11	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		
12	Inspection Reporting	A standing item to report on the outcome of Early Learning and Childcare and school inspections and any changes in the approach of inspection agencies if required		Eleanor Sheppard	Education	Children's and Family Services	1.1.6		
13	Supporting Learners	EODC 26/01/22 - to instruct the Chief Education Officer to report on the Supporting Learners programme in one calendar year		Craig McDermott	Education	Children's and Family Services	1.1.1		
14	Education Reform	To update members on progress made in the national education reform agenda.		Eleanor Sheppard	Education	Children's and Family Services	1.1.1		
15	Children's Rights Reporting	To seek approval for the statutory children's rights report due to be submitted to the Scottish Government in March 2023		Matthew Reid	Education	Children's and Family Services	1.1.1		

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16	Early Learning and Childcare Delivery Plan 2022-24 Update	To present the implications of the national Childcare Delivery Plan on the work of Aberdeen City Council and seek approval for amended Early Learning and Childcare delivery models based on demand		Louise Beaton	Education	Children's and Family Services	1.1.1		
17	Children's Care & Justice Bill	E&CS 08/11/22 - to request that the Chief Social Work Officer report to committee on the provisions of the Children's Care and Justice Bill and their implications for practice in Aberdeen City		Graeme Simpson	Integrated Children's and Family Services	Children's and Family Services	1.1.1		
18	21 March 2023								
19	Inspection Reporting	A standing item to report on the outcome of Early Learning and Childcare and school inspections and any changes in the approach of inspection agencies if required E&CS 08/11/22 - to instruct the Chief Officer – Education to monitor progress against the action plans put in place to realise improvements at Stompers, Flexible Childcare and Walker Road and report progress towards achieving the actions within two committee cycles		Shona Milne	Education	Children's and Family Services	1.1.6		
20	Walker Road School Relocation - Consultation (Rec L2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to carry out a statutory consultation on proposals to relocate Walker Road School to the new primary school building in Torry, following its completion, and to report back to the Education and Children's Services Committee with the outcomes of the consultation and recommendations as appropriate.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
21	Greenbrae School rezoning - Consultation (Rec O2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to carry out a statutory consultation on proposals to re-align primary school zone boundaries within the Oldmachar ASG, to relieve future pressure on pupil numbers at Greenbrae School, and to report back to the Education and Children's Services Committee with the outcomes of the consultation and recommendations as appropriate.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
22	Bucksburn Academy Extension - Outline Business Case (Rec B1)	EODC 08/09/22 - to note that officers have completed a feasibility study on the proposed permanent extension to Bucksburn Academy, and instruct the Chief Officer – Corporate Landlord to report back to the Finance and Resources Committee with an outline business case for consideration.	NB - There may not be any requirement for a report to EC&S - if not, a service update can be provided	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
23	Child Protection Committee (CPC) Annual Report	To present the annual report of the Child Protection Committee for assurance		Kymme Fraser	Integrated Children's and Family Services	Children's and Family Services	2.1		
24	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		
25	Inspection Reporting - Regulatory Care Services	Annual Report to advise members on the inspection of regulatory care services provided by the Council		Graeme Simpson	Integrated Children's and Family Services	Children's and Family Services	1.1.1		

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2	Pupil Climate Change Group - Impact of Funding	Special EODC 31/03/22 - to instruct the Chief Education Officer to support the Pupil Climate Change President to report the impact of the £150,000 awarded to the Pupil Climate Change Group within one calendar year E&CS 08/11/22 - to note that the Chief Officer – Education would include detail of the ideas and solutions provided by schools, for example, through their eco-committees, as part of the report back in March 2023		Stuart Craig	Education	Children's and Family Services	1.1.1		
26									
27	23 May 2023								
28	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		
29	Aberdeen Computing Collaborative	To present the progress next steps of the Aberdeen Computing Collaborative		Charlie Love	Education	Children's and Family Services	1.1.1		
30	Health and Wellbeing	To present an update on work to support the health and wellbeing of children and young people		Gael Simpson	Education	Children's and Family Services	1.1.1		
31	Gaelic Medium Education	E&CS 08/11/22 - to (a) instruct the Chief Officer – Corporate Landlord to undertake a statutory public consultation commencing 16 January 2023 on the proposal to change the catchment area for Gaelic Medium Education provision at Hazlehead Academy and Gilcomstoun School, to align with the boundaries of Aberdeen City (i.e. to propose a city wide catchment area for GME provision); and (b) instruct the Chief Officer – Corporate Landlord to report back to the Committee on the outcomes of the consultation at its next available meeting following conclusion of the consultation process (EODC decision from 08/09/22 also refers)		Andrew Jones	Corporate Landlord	Resources	1.1.1		
32	ABZWorks	To present the proposals for ABZ Campus		Mark Jones	Education	Children's and Family Services	1.1.1		
33	Corporate Parenting Annual Report	To present the Corporate Parenting Annual Report for assurance		Kymme Fraser	Integrated Children's and Family Services	Children's and Family Services	2.1		
34	Inspection Reporting	A standing item to report on the outcome of Early Learning and Childcare and school inspections and any changes in the approach of inspection agencies if required		Shona Milne	Education	Children's and Family Services	1.1.6		
35	4 July 2023								
36	Education Improvement Journey and National Improvement Framework	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point.		Reyna Stewart	Data and Insights	Customer	1.1.3		
37	Hazlehead / Countesswells Secondary Provision - Outline Business Case (Rec HH1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to assess the feasibility of creating new secondary school provision to serve the communities of Hazlehead and Countesswells, to put this forward to the Scottish Government as a priority project for funding in Phase 3 of the Learning Estate Investment Programme, and to report back to the Education and Children's Services Committee with an update on the outcomes of the funding bid and recommendations on next steps.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		

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70	Riverbank School Excess Capacity - Options Appraisal (S1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to carry out an options appraisal on potential uses of the additional capacity to be provided by the new school at Tillydrone, and to report back to the Education and Children's Services Committee with recommendations as appropriate	March 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
71	School Estate Plan - Victorian Schools - feasibility study & options appraisal (CA1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and options appraisal to improve the suitability, accessibility and capacity levels of Victorian schools within Aberdeen City, and to report back to the Education and Children's Services Committee with recommendations and estimated costs.	TBC - May 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
72	Early Learning and Childcare Delivery Plan 2022-2024 - progress / outcomes	EODC 14/06/22 - to instruct the Chief Officer – Education to report on the progress and outcomes of the Early Learning and Childcare Delivery Plan 2022-24 in 2 years' time	June 2024	Louise Beaton	Education	Children's and Family Services	1.1.1		
73	Sunnybank School Relocation of Additional Services - Options Appraisal (S2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to consider the options for relocating other services accommodated within the Sunnybank School building, and to report back to the Education and Children's Services Committee with recommendations.	June 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
74	Denominational Primary Schools Feasibility - Outline Business Case (Rec RC1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for ensuring appropriate and sustainable long term denominational primary school provision for the city to meet forecast demand, and report back to the Education and Children's Services Committee with recommendations.	July 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
75	Loirston Loch Additional Primary Provision - Outline Business Case (L1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for creating the required additional school capacity to serve the planned Loirston Loch development, and report back to the Education and Children's Services Committee with recommendations as appropriate.	July 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.3, 1.5		
76	Grandhome / Oldmachar / Bridge of Don Secondary Provision - Outline Business Case (NA1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for reducing the predicted long term excess secondary school capacity in Grandhome, Oldmachar and Bridge of Don, and report back with an outline business case for consideration by the Education and Children's Services Committee	September 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
77	Bucksburn & Dyce Secondary Provision - Outline Business Case (NA2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for ensuring appropriate long term secondary school provision for Bucksburn and Dyce, and report back with an outline business case for consideration by the Education and Children's Services Committee	September 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
78	School Estate - decisions from Education Operational Delivery Committee 08/09/22								

